**Mentor Roles and Responsibilities**

* For 1 year, serve as a mentor to assigned mentee(s).
* Send at least one correspondence to mentee(s) each month (can be via email, phone call, in-person meeting, or other means). Correspondence can be on a variety of topics, including: tips on what they can do now to help them on their career path or new/upcoming opportunities that have become available that may be of interest to your mentee.
* Share your knowledge, experience, and advice with mentee(s).
* Schedule a time to meet (in-person, over phone, or through other means) with your mentee within a month of matching.
* Maintain confidentiality of the information shared by mentee.
* Be available on an as-needed basis, based on the specific goals and needs defined by you and your mentee.
* When scheduled, please try to attend (if available) NPHA mentor/mentee events throughout the year.

Mentors are responsible for gaining the trust and confidence of their mentees by interacting with them professionally.